

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
WEDNESDAY, SEPTEMBER 16, 2020**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, September 16, 2020 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees L. Gordon Van Vechten, Judith C. Ogden and Trustee Jeffrey D. Fischer. Also in attendance Village Administrator/Clerk, Margaret O’Keefe; Village Treasurer, Patricia Mulderig; Village Attorney, Anthony S. Guardino and Police Chief, Charles M. Lohmann. Not in attendance this evening Building Inspector, Robert O’Shea and Co-Counsel, Philip Butler.

Pledge of Allegiance.

Election Results – September 15, 2020 Village General Elections:

For the 1 village Mayor position, 2-year term, the results are as follows:

- **Douglas A. Dahlgard** **65 votes**
 - write-in for Mayor
 - Anthony Coates 2 votes
 - Leighton Coleman 3 votes

For the 2 village Trustee positions, 2-year terms, the results are as follows:

- **L. Gordon Van Vechten** **64 votes**
- **Judith C. Ogden** **59 votes**
 - write-in for Trustee
 - Constance Nostrand 2 votes
 - James Scully 2 votes

TOTAL BALLOTS CAST	80
ABSENTEE VOTES	7
VOIDED BALLOTS	3

- It was, upon motion by Trustee Fischer, second by Deputy Mayor White, and unanimously adopted:
RESOLUTION #079-20
RESOLVED, to authorize Mayor Douglas A. Dahlgard, in his official capacity, to execute the services renewal agreement with Daniel Falasco, P.E. at a rate of \$120.00/hr. for a term of March 1, 2020 through February 28, 2021. This resolution is effective retroactively to March 1, 2020.
- It was, upon motion by Trustee Ogden, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #080-20
WHEREAS, the village benefits from the Town of Smithtown’s performance of certain Road Repair and Maintenance projects, and
WHEREAS, an Inter-Municipal Agreement has been submitted to the Board of Trustees, and
WHEREAS, said agreement has been approved in form by the village attorney,
BE IT RESOLVED, to authorize Mayor Dahlgard to execute said Inter-Municipal Agreement for Road Repair and Maintenance in his official capacity.
 - St. James Fire Department correspondence received. The St. James Fire District Annual Race will be held on Saturday, April 17, 2021.

- It was, upon motion by Trustee Ogden, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION # 081-20
WHEREAS, the Board of Trustees has determined that Harbor Road between Bacon Road and Farm Road, should be repaved as part of the Village’s 2020 Road Repaving Program, and
WHEREAS, the Village has completed certain aspects of the work including drainage and cobble improvements and survey work, and
WHEREAS, the Village Engineer has estimated the remaining work to be inclusive of application 1,800 tons asphalt concrete, 650 gallons diluted tack coat, 13500 sy cold milling pavement, and 1,800 tons asphalt adjustment, and
WHEREAS, the Village given the conditions of the marketplace including limited availability of vendors, use of a County of Suffolk contract price 17/0087LPWI, product supply and seasonality has elected to utilize as its vendor Rosemar Construction, Inc., 56 Pine Street, East Moriches, New York 11940 which has assured its ability to commence and conclude the work immediately, and
WHEREAS, the Board has received and considered the advice of the Village Engineer and the Commissioner of Highways,
NOW THEREFORE it is
RESOLVED, that the Village herewith engages Rosemar Construction, Inc. at an estimated cost of \$181,570.00, as outlined in their proposal dated April 28, 2020 to perform the work described hereinabove with all work to be completed during 2020 in a fit and workmanlike manner in accord with industry standards and with the specifications of the Village Engineer and to the satisfaction of the Village Engineer and with any payment subject to submission and approval of voucher as required by Village Law §5-524,
BE IT FURHTER RESOLVED, due to the availability of said contractor and the conditions of COVID-19, this resolution is effective retroactively to September 1, 2020.
- It was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted:
RESOLUTION #082-20
BE IT RESOLVED, the Board of Trustees hereby appoints, Steven T. Greenberg and John C. Martins as part-time, nonexempt, Police Officers at an hourly rate of \$36.00 per hour, not to exceed 20 hours per workweek maximum. This resolution is effective immediately.

1. Financials – Patricia A. Mulderig, Village Treasurer:

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #083-20
RESOLVED, to adopt Abstracts #127415 through and including #127426 in the total amount of \$201,007.66 be paid from the General Fund.
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #084-20
RESOLVED, to adopt Abstracts TA #170 through and including #172 in the total amount of \$4,440.00 to be paid from the Trust & Agency Fund.
- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #085-20
RESOLVED, the village treasurer is authorized and directed to make budget modifications totaling \$73,904.65 for a net change of zero, as noted:

		BUDGET	BUDGET	MODIFIED
		FY19	ADJUSTMENT	BUDGET
		2020/2021		2020/2021
A1520	POLICE GRANTS & FEES	20.00	(40.00)	(20.00)
A2110	ZONING FEES	0.00	(2,000.00)	(2,000.00)
A2115	PLANNING BOARD FEES	(1,500.00)	(300.00)	(1,800.00)
A3501	CONSOLIDATED HIGHWAY IMPROVEMENT	(80,000.00)	(82,900.00)	(162,900.00)
A1110.221	JUSTICE COURT - COVID 19	250.00	100.00	350.00
A1325.4	TREASURER SOFTWARE	4,900.00	1,625.00	6,425.00
A3120.11	POLICE PERSONAL SVC- SPECIAL TOURS	8,400.00	1,300.00	9,700.00
A5110.221	ST MAINT NORM MAT & MAINT	0.00	250.00	250.00
A5110.25	DRAINAGE TRUCKING & DISPOSAL	10,000.00	1,000.00	11,000.00
A5110.5	EQUIP PURCHASE > \$1,000.00	0.00	(1,000.00)	(1,000.00)
A5112.0	PERMANENT IMPROVEMENTS	30,000.00	82,900.00	112,900.00
A6020.2	PLANNING BOARD OFFICE SUPPLIES	0.00	250.00	250.00
A6020.4	PLANNING BOARD	300.00	(250.00)	50.00
A1990	CONTINGENCY	48,134.66	(735.00)	47,399.66
		0.00	0.00	0.00
		73,904.66	0.00	73,904.66

- It was, upon motion by Deputy Mayor White, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #086-20
RESOLVED, to authorize and direct the village treasurer to pay the annual membership fee of \$170.00 to International Institute of Municipal Clerks (IIMC).
- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #087-20
RESOLVED, the village treasurer is authorized and directed to pay Rosemar Construction, Inc. in an amount not to exceed \$181,570.00 [ONE HUNDRED EIGHTY ONE THOUSAND FIVE HUNDRED SEVENTY DOLLARS AND NO CENTS] for the paving of Harbor Road between Bacon Road and Farm Road, and **WHEREAS**, upon the review and approval of the Highway Commissioner and the Finance Committee, **IT IS HEREBY RESOLVED**, to authorize and direct the village treasurer to release payment to pay The Fence Man in an amount not to exceed \$10,000.00 for the striping of Harbor Road between Bacon Road and Farm Road.

2. Police Department – Charles M. Lohmann, Police Chief:

- Discussion regarding new police equipment.

3. Building Inspector – Robert O’Shea (not present)

- Report submitted to the Board of Trustees.

4. Mayor – Douglas A. Dahlgard

- It was, upon motion by Deputy Mayor White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #088-20
Minutes of August 19, 2020 7 PM meeting of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Trustee Van Vechten, second by Trustee Ogden, abstention by Deputy Mayor White and adopted (3-0-1):
RESOLUTION #089-20
Minutes of September 2, 2020 7 PM meeting of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Deputy Mayor White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #090-20
RESOLVED, the Board of Trustees will be holding their Annual Organizational Meeting on Wednesday, October 7, 2020 at 7 PM,
BE IT RESOLVED, to direct the village clerk to post and publish said meeting and to be held at Village Hall, 500 North Country Rd., St. James, NY 11780 time then in effect.

5. Public Comment:

- Discussion regarding arrest on Lake Avenue. No action taken.
- Discussion regarding the definition of “fire arms” and allowing hunter’s access to private property. No action taken.
- Discussion regarding speeding on Hitherbrook Road. Speed sign to be installed.
- Discussion regarding Gyrodyne development. No action taken.
- It was, upon motion by Trustee Ogden, second by Trustee Fischer and unanimously adopted, to move to executive session to discuss personnel. No action taken. It was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted, to move back to public session.
- There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted, to adjourn the meeting at 8:20 PM.

Respectfully Submitted,
